

## Saturday August 17<sup>th</sup> & Sunday August 18<sup>th</sup>, 2024

### Artists and Craft Application

Date Received \_\_\_\_\_ Insurance \_\_\_\_\_ Payment \_\_\_\_\_

**Jury meeting is March 1st. Applications accepted after this date subject to jury approval and space availability.**

Vendor's name \_\_\_\_\_ Business name \_\_\_\_\_

Street, Apt, \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

E-Mail \_\_\_\_\_ Website \_\_\_\_\_

Telephone \_\_\_\_\_ I would prefer to keep last year's booth location \_\_\_\_\_

Provide section and number; we will try to meet this request but **do not** guarantee to do so. Many factors affect placement of vendors.

Note any special requests such as hydro required: \_\_\_\_\_

Information needed while here at the show: Circle or name type of vehicle Van Truck Trailer RV Other \_\_\_\_\_

License Plate # \_\_\_\_\_ Cell or other local contact number \_\_\_\_\_

**The Summer Festival reserves the right to reference your work including photos in our promotional materials.**

Please provide a brief description of your artwork/craft. Note: Commercially manufactured goods are not acceptable for this show.

\_\_\_\_\_  
\_\_\_\_\_

Please provide a list of recently juried shows you have attended: use the back if necessary.

\_\_\_\_\_  
\_\_\_\_\_

**Liability Insurance:** All vendors must supply a Certificate of Insurance showing proof of Commercial General Liability to the Port Dover Board of Trade, PO Box 239, Port Dover, ON N0A1N0 as follows:

1. \$2,000,000 Bodily Injury & Property Damage – Inclusive
2. **Additional Insured** listed as Port Dover Board of Trade & Port Dover Summer Festival and The Corporation of Norfolk County.
3. Certificate of Insurance can be faxed directly to the Port Dover Board of Trade at 519-583-3275 or emailed to [info@portdover.ca](mailto:info@portdover.ca).

All possible care will be taken; however, neither the Port Dover Summer Festival nor the Port Dover Board of Trade Inc. nor Norfolk County can be held responsible for any loss or damage to goods, or injury to persons, due to accident, theft, vandalism, or inclement weather conditions.

**Fire Safety requirements:** Read and complete the Special Event Approval Form provided by Norfolk County Fire Department. Your signature on this form is surety that you will comply with their requirements. See the form and information sheet for details.

**I have read, understood and will comply with all required by the Port Dover Summer Festival.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

XX

**Entry Fee includes HST {# R 107853053} payable to the Port Dover Summer Festival.** Date \_\_\_\_\_

**Circle size requested: Single (10'x10') \$225.00+ HST = \$254.25 / Double \$400.00 +HST=\$452.00 (for larger size call)**

**Circle Payment type:** Cash Cheque Visa Master Card

Card # \_\_\_\_\_ Expiry \_\_\_\_\_

**Mail application, photographs or website information, fee, fire safety confirmation form,  
Proof of insurance to: Port Dover Summer Festival, P.O. Box 1203, Port Dover, ON N0A 1N4  
Telephone: 519-583-1314 Fax: 519-583-3275 E-Mail: [info@portdover.ca](mailto:info@portdover.ca)**

Note: We have limited space in the park and applications will be reviewed as they are received.